



St Mary's is a University College in the Catholic tradition where individuals can learn and grow in a supportive and challenging community which encourages leadership and contribution to society.

Referee Report - School/Academic

Private and Confidential
(to be returned by December 1st, 2009)

Section One: To be completed by the Applicant

Please complete Section One of this form and send it to your Referee.
Provide your referee with a stamped addressed envelope together with the Report and address the envelope as follows -

"Referee Report - Private and Confidential."

**The Principal
St Mary's College
PO Box 140
Parkville VIC 3052**

Name of Applicant _____
Address of Applicant _____
_____ Postcode _____

Section Two: To be completed by the Referee

School/Academic Reference:

Your participation in answering the following questions would be appreciated. If there is insufficient space for your comments, please feel free to attach further pages.

Name of Referee _____
Address of Referee _____
_____ Postcode _____
Telephone Number: _____ Mobile Number: _____

If St Mary's College is unable to offer the applicant accommodation, all application documents are forwarded to the next college of preference. This reference would support the applicant if it could be forwarded together with other documentation. Please indicate in the box below if you DO NOT wish your report to be released to admission officers in other colleges.

I do not wish this report to be released to other colleges.

Please complete the Referee form and return it to St Mary's College in the envelope provided by the Applicant.

Section Three: To be completed by the Referee

1. Please indicate in what capacity and for how long you have known the applicant: _____

2. On the following qualities, how would you rate the applicant compared with other students you have known?

	Outstanding	Better than Most	Average	Below Average	Unable to comment
Intelligence and academic potential					
Ability to work independently					
Application to study					
Clarity of career objectives					
Ability to express ideas: oral					
Ability to express ideas: written					
Maturity and sense of responsibility					
Enthusiasm and commitment					
Initiative and organising ability					
Ability to get on with others					
Leadership skills					
Honesty and reliability					
Religious commitment and practice					
Common sense and judgment					
Resilience					

3. Please comment on the following:

Capacity for independent work _____

Leadership _____

Self-Confidence & Maturity _____

Continued Over...

Consideration for others and social conscience _____

4. Are there any special circumstances that should be kept in mind when considering this applicant (e.g. family hardship, difficulties or disabilities) _____

4. In terms of suitability to university study, residential life and potential for contribution to the community at large, would you rate this applicant as?
(please add comments)

Outstanding _____

High _____

Average _____

Low _____

Additional information is provided on an attached sheet:

- Yes
- No

Signature: _____

Date: _____



ST MARY'S COLLEGE
THE UNIVERSITY OF MELBOURNE